



# Khalsa Secondary Academy

## **KHALSA SECONDARY ACADEMY POLICIES**

### **ANTI-SMOKING POLICY (S17)**

DATE APPROVED:	June 2015
DATE FOR REVIEW:	June 2017
APPROVED BY:	Site & ICT Committee

*We are committed to maintaining a safe and positive environment that fosters an ethos of respect, honesty and helpfulness where students and staff of all faiths and none are valued and supported through the Academy's Sikh principles of Kirt Karna (Beyond the Academic); Nam Japna (Beyond the Individual) and Wand Chakna (Beyond Self).*

### **Introduction**

Legislation demands that the buildings of Khalsa Secondary Academy must provide a smoke-free environment and provide adequate signage to acknowledge this fact that smoking is strictly prohibited. Beyond the legal requirements, the governors also acknowledge that smoking is the single most preventable cause of premature death and ill health in our society. We also accept that passive smoking – breathing other people's tobacco smoke – is also potentially fatal. The governing body, leadership team and staff are united in wanting to provide a happy, supportive community school, which promotes excellence, enabling all members to experience achievement and success within a caring and supportive environment. Thus a key feature of that environment is the major role we play in working towards non-smoking being seen as the norm in society. As a school we want all adults within our community to act as role models for our young people and to promote a non-smoking ethos.

### **Objectives and targets**

We encourage the development of independent, creative thinkers and learners within our supportive and enabling ethos and a key factor to success is a healthy lifestyle. Therefore we aim to:

- Encourage staff and students to live healthy lives.
- Ensure a healthy environment for all who visit our site.
- Enable staff and students to work in a clean air environment void of the smell of tobacco smoke.
- Provide students with positive non-smoking role models as the norm.

- Provide support, if requested, on giving up smoking, involving, as appropriate, outside agencies.

### **Action plan**

The anti-smoking policy applies to all staff, students and visitors to our school, including parents, suppliers, supply or temporary staff and repair people.

#### **Students**

Students are not allowed to smoke at school or while engaged in any off-site activity connected to the school. Students should not smoke while travelling to or from school.

Staff with welfare/pastoral responsibilities will speak to students who smoke and will discuss with them the health risks of smoking. Students will be excluded if there is evidence, on the balance of probabilities, that they have been smoking or bringing e-cigarettes or other devices used for the consumption of tobacco, to school or have supplied them for use at school. If the evidence, however circumstantial points to the use of tobacco, beyond all reasonable doubt, the student concerned will be brought in front of a governor disciplinary panel.

Smoking will also be addressed in class as part of the school's L4L - PSHE programme. Students will be given access to information and advice in dealing with the dangers of both smoking and passive smoking. The PSHE sessions will also provide opportunities for students to express their views and opinions in a safe environment.

#### **Staff**

Staff members are recognised 'role models' and as such are required not to smoke in sight of students. This will include visits, school excursions etc and include both teaching and support staff. The policy will also apply to employees while exercising direct responsibility for students on off-site activities, for example, when in the school mini-bus and when supervising school fixtures. All recruitment material for every post at the school draws the attention of all applicants to the school's policy regarding smoking.

The Principal is responsible for dealing with reported breaches of the policy by students, staff or visitors to the site and will, in the first instance, remind staff involved of the anti-smoking policy. However, repeated breaches of the policy will lead to the school's disciplinary procedures being invoked.

#### **Visitors**

Visitors are advised of our school anti-smoking policy in the following ways:

- Clearly worded signs strategically placed on site.
- Verbal notification by staff members when necessary.
- Letters sent home to parents.
- Persons or organisations making use of any part of the school site are made aware of this policy as part of our lettings agreement.

The Principal will speak with any visitor who has breached the policy and remind them of the policy. Visitors will be asked to leave the premises if they refuse to co-operate.

We acknowledge that despite all our best efforts some staff and students may continue to smoke. We will continue to make provision for anyone requiring help or support or further information about giving up smoking and will co-operate with health-promoting external agencies to achieve our goals.

### **Monitoring and evaluation**

A record of any breaches of this policy will be kept and the policy will be evaluated periodically at the discretion of the Principal and governors in light of the findings of the record.

### **Reviewing**

The policy will be reviewed and altered if necessary in the light of the findings of the record of breaches of the anti-smoking policy.